



*Moffat County Sheriff's Office  
800 W. 1<sup>st</sup> Street, 100 Craig, Colorado 81625*

**RECORDS RELEASE FORM**

Date of Request \_\_\_\_\_ Case Number \_\_\_\_\_  
Requestor's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Address \_\_\_\_\_ Phone No. \_\_\_\_\_

What is the nature of the information you are requesting?



Name of person you are inquiring about? \_\_\_\_\_

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*24-73-305.5 access to records-denial by custodian-use of records to obtain information for solicitation. Records of official actions and criminal justice records and the names, addresses, telephone numbers, and other information in such records shall be used by any person for the purpose of soliciting business for "pecuniary gain". The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.*

By signing this form I acknowledge that I have read and understand the above Colorado Revised State Statute.

Requestor's Signature \_\_\_\_\_ Date \_\_\_\_\_



Record request received: In Person By Mail By Phone By Fax  
Information Provided: Date \_\_\_\_\_ Time \_\_\_\_\_  
Denial of Inspection: \_\_\_\_\_ Reason for denial: \_\_\_\_\_ Contrary to State Statute  
\_\_\_\_\_ Prohibited by rules or order of court \_\_\_\_\_ Contrary to Public Interest  
Other reason stated: \_\_\_\_\_

Fees for Records release:  
Search Fee: \_\_\_\_\_  
Copy Fee per page \$0.25  
Number of pages \_\_\_\_\_  
Total due \_\_\_\_\_

Signature of Clerk Releasing Records: \_\_\_\_\_